

MINUTES  
BOARD OF GOVERNORS  
Summit County Educational Service Center

The Board of Governors of the Summit Educational Service Center met at 4:48 p.m. for the 2021 Organizational Meeting of the Educational Service Center on January 19, 2021.

The following members were present: Ms. Barry, Mr. Chadsey, Mrs. Roemer, and Mrs. Weber.

**Resolution #21-1 - Election of President**

Moved by Mrs. Weber, seconded by Ms. Barry to nominate and appoint Mr. Chadsey as President of the Board of Governors for 2021.

AYES: Mrs. Weber, Ms. Barry, Mr. Chadsey, Mrs. Roemer  
NAYS: None  
Resolution approved.

**Resolution #21-2 - Election of Vice President**

Moved by Mr. Chadsey, seconded by Mrs. Weber to nominate and appoint Ms. Barry as Vice President of the Board for 2021.

AYES: Mr. Chadsey, Mrs. Weber, Ms. Barry, Mrs. Roemer  
NAYS: None  
Resolution approved.

**Resolution #21-3 – Consent Agenda**

Moved by Mrs. Weber, seconded by Ms. Barry to approve the following items related to the organizational meeting consent agenda:

The regular meetings of the Board of Governors for the year 2021 will take place on the 3<sup>rd</sup> Tuesday of each month at 5:00 p.m. These meetings will take place at the Summit Educational Service Center, 420 Washington Ave. Cuyahoga Falls, Ohio.

**1. Performance Bonds**

Purchase of performance bonds for the superintendent, board president, four board members and the assistant treasurer, through the Ohio School Boards Association Hylant Administrative Services. It is recommended that each person be bonded for \$10,000.00.

**2. Service Fund**

In accordance with Ohio Revised Code 3315.15, which provides for the establishment of a service fund not to exceed \$10,000.00, the Summit Educational Service Center Board of Governors does hereby appropriate for the purpose of said service fund, the amount of Ten Thousand Dollars (\$10,000.00). Said fund to be used only in paying the expenses of members of the Board of Governors actually incurred in the performance of their duties, or in paying the expenses of members-elect of the Board of Governors actually in training and orientation to the performance of their duties from the date of election to the date of administration of oath of office.

**3. Recognition Fund**

The appropriation not to exceed \$4,000.00 to honor its staff, former board members and other non-employees with plaques, pins, awards and other acknowledgements of exemplary contributions to education as stated in Policy 6680. The Governing Board does hereby affirm that the expenses incurred as stated do serve public purpose and facilitate our educational objectives.

**4. Investment of Funds**

The Treasurer is granted permission to invest funds that are not needed to meet current expenditures at the highest rate of interest in accordance with board policy.

**5. Amendment of Appropriations**

The board authorizes the Treasurer to amend appropriations, as needed, throughout the year.

**6. Transfer of Funds**

Authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board Meeting.

**7. Payment of Bills**

The Treasurer is authorized to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted.

**8. Emergency Repairs/Supplies**

Authorize the Superintendent to Purchase Supplies and Equipment and Authorize Emergency Repairs.

**9. Appointment of Purchasing Agent**

Authorize the Superintendent or designee to serve as purchasing agent for the ESC to make purchases within the limits of the appropriation measures.

**10. Federal, State and Local Projects**

The Board grants permission to the superintendent to file applications for federal, state and local project funding considered desirable for participation by the Summit Educational Service Center.

**11. Ohio School Boards Association Membership**

Authorizes Board membership in the Ohio School Board Association for calendar year 2021 and renewal of the Board's subscription to "Briefcase" and School Management News.

**12. Board Member Compensation**

Be it resolved that the per meeting compensation of each Summit Educational Service Center board member and the compensation for attendance at approved training programs to be fixed at the maximum allowed by law.

**13. Board Minutes**

Dispenses with reading of the Board minutes each regular meeting providing that they are delivered to the Board members at least two days prior to the Board Meeting.

**14. NEOLA**

Authorizes the Superintendent to utilize NEOLA policy services as needed.

**15. Employment of Personnel**

Authorize the Superintendent to employ personnel on a temporary basis between meetings, subject to board approval at the next regular meeting.

**16. Acceptance of Resignations**

Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as the date and time of the Superintendent's acceptance.

**17. Unpaid Sick Leave**

Authorize the Superintendent and Treasurer to approve use of unpaid sick leave by employees, not to exceed 10 days.

**18. Workers' Compensation/Unemployment Compensation Services**

Authorizes the Superintendent to utilize CompMangement, Inc., as needed, to represent the Board in Unemployment and Workers' Compensation claims.

**19. Public Records Training**

Authorizes the Treasurer to attend public records training approved by the Ohio Attorney General as designee for the Summit Educational Service Center Board.

**20. Official Newspaper**

Authorize the Summit Educational Service Center to use the Akron Legal News in Summit County, Ohio as the official newspaper. (See Bylaw 0154(A)).

**21. Legal Counsel**

The Board authorizes the Superintendent and the Treasurer to use the following firms for legal counsel, on an "as needed" basis, for the necessary work of the Summit Educational Service Center:

McGown & Markling  
Akron, Ohio

Brennan, Manna & Diamond  
Akron, Ohio

Squire Patton Boggs  
Cleveland, Ohio

AYES: Mrs. Weber, Ms. Barry, Mr. Chadsey, Mrs. Roemer

NAYS: None

Resolution approved.

**Resolution #21-4 - Committees**

Moved by Ms. Barry, seconded by Mrs. Weber to approve the following appointments by Mr. Chadsey to serve on board committees:

Governance, Policy & Legislation (bylaws & policies)

Mr. Chadsey & Ms. Barry

Personnel

Mrs. Young & Mrs. Roemer

Finance (includes audit)

Mr. Chadsey & Mrs. Roemer

Records Commission

Laurel Young, Treasurer  
& Mrs. Weber

Facilities

Mrs. Young & Mrs. Weber

Business Advisory Council

Ms. Barry & Mrs. Young

AYES: Ms. Barry, Mrs. Weber, Mr. Chadsey, Mrs. Roemer

NAYS: None

Resolution approved.

**Resolution # 21-5**

Moved by Ms. Barry, seconded by Mrs. Roemer to approve the following 2021 OSBA Liaisons as appointed by Mr. Chadsey:

- Mrs. Roemer as the 2021 OSBA Legislative Liaison of the Board and Ms. Barry as the alternate.
- Ms. Barry as the 2021 OSBA Student Achievement Liaison of the Board and Mrs. Roemer as the alternate.
- Mrs. Weber as the 2021 OSBA Delegate for the Ohio School Boards Association Annual Conference and Mrs. Roemer as the alternate.

AYES: Ms. Barry, Mrs. Roemer, Mrs. Weber, Mr. Chadsey

NAYS: None

Resolution approved.

**Resolution #21-6**

Moved by Mrs. Weber, seconded by Mr. Roemer to adopt existing bylaws and policies for its own operation and the operation of the Center.

AYES: Mrs. Weber, Mrs. Roemer, Ms. Barry, Mr. Chadsey

NAYS: None

Resolution approved.

**Resolution #21-7**

Moved by Ms. Barry, seconded by Mr. Chadsey to adjourn the meeting at 4:59 p.m.

AYES: Ms. Barry, Mr. Chadsey, Mrs. Roemer, Mrs. Weber

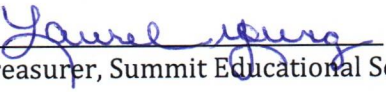
NAYS: None

Resolution approved.

3/16/21

Date Approved

  
Board of Governors President

  
Treasurer, Summit Educational Service Center